



Inspiring all girls to be strong, smart, and bold

**Girls Inc. of Greater Santa Barbara
Admission Agreement**

I. FEES

A. SUMMER PROGRAM

Grades K-6: The fee is \$900.00 per session. _____ (initial)

Grades 7+: The fee is \$500.00 per session. _____ (initial)

B. AFTER SCHOOL PROGRAM

Full-Time/ Part-Time Defined: Full-time attendance is three or more days per week. Part-time attendance is one or two days per week. _____ (initial)

Grades TK-6: The full-time fee is \$115.00 per week billable monthly. The part-time fee is \$70.00 per week billable monthly. _____ (initial)

C. GIRLS INC. PLUS

In addition to covering the cost of your child to attend, we welcome you to make a donation in any amount of your choosing to further support Girls Inc. programs and making Girls Inc. possible for all who wish to attend. You may indicate on the credit card form the amount you wish to donate and the frequency. _____ (initial)

D. ALL PROGRAMS

Registration Fee: A non-refundable annual registration fee of \$35.00 is due at time of registration. _____ (initial)

Financial Assistance: Financial assistance is available to families who qualify utilizing the federal guidelines for free and reduced lunch through the schools. Families must provide financial documentation. _____ (initial)

Payment Due Dates and Frequency of Payments: Girls Inc. must have a credit or bank card on file. Summer Camp fees are due in advance of the session. If payment is not received by the due date indicated, your child will be dropped from the session. After-school program fees are due on a monthly basis in advance of the month of attendance. Credit cards will be run on the first of the month unless notified otherwise. Bills will not be mailed to you. Failure to keep your account current will jeopardize your child's enrollment at Girls Inc. and result in collections proceedings. _____ (initial)

Refunds and Credits: Refunds and credits will not be given for the days that children are absent except in cases of extreme emergency. By signing the Admissions Agreement, you are reserving space for your child even when your child is absent. Parents/Guardians must contact the Directors to request exceptions for this policy based on emergency situations. _____ (initial)

II. CHILD'S FILE

A child's file will be maintained for each child admitted to Girls Inc. The file will include the Admissions Agreement and an enrollment form containing health history and emergency care information. The

information in a child's file is confidential and may be reviewed only by the parent/guardian, a representative of Girls Inc. or a representative of Community Care Licensing. _____ (initial)

III. POLICIES

All policies related to Girls Inc.'s Programs are included in the registration packet and parent handbook _____ (initial)

Sign In/Out Policy: Due to COVID-19 drop-off and pick up policies, a Girls Inc. staff member will sign your child in each day after they have completed their health screen. A Girls Inc. staff member will also sign your child out each day after they have brought them to your car in the parking lot. Only authorized people with identification may pick up your child. If an individual is not listed on your authorization form you must give Girls Inc. a signed permission slip stating the person's name and the date of pick up. _____ (initial)

Illness: Girls Inc. is not equipped to care for sick children. If your child is unable to participate in normal activities, you must pick your child up from Girls Inc. Please DO NOT send your child to Girls Inc. if they are exhibiting any of the COVID-19 symptoms or have a fever. If there is a COVID-19 positive case in the household, or your child was exposed to someone who tested positive for COVID-19, please contact your child's program for further direction. No medication will be given to a child without written instructions and signed authorization. All medication must be given to the Director. _____ (initial)

Reporting an Absence: Please notify the center no later than 11 AM if your child is going to be absent for any reason. _____ (initial)

Late pick up: For each ten minutes or portion thereof that you pick up your child past the program end time, you will be charged \$5 -\$15. If this is a continuous problem, it may jeopardize your child's enrollment at Girls Inc. _____ (initial)

Termination/Modification of Agreement: A parent/guardian may terminate the Admission Agreement or modify their child's enrollment status by giving Girls Inc. 30 days' written notice. Girls Inc. agrees that it will not modify the conditions of this agreement without giving the parent/guardian 30 days' written notice. _____ (initial)

Community Care Licensing Authority: Community Care Licensing has authority to interview children or staff, and to inspect and audit child or child care centers records, without prior consent; and to observe the physical condition of the child(ren), including conditions which could indicate abuse, neglect or inappropriate placement. _____ (initial)

IV. ACKNOWLEDGEMENT

I, as the parent, guardian or designated representative of (child's name) _____, have received and read information contained in 1) Parent's Rights; 2) Personal Rights; and 3) Admission Agreement, provided by Girls Inc. of Greater Santa Barbara, and agree to abide by the stated policies. A parent handbook can be found on the [Girls Inc. of Greater Santa Barbara website](#). _____ (initial)

Parent/Guardian (please print): _____

Parent/Guardian Signature: _____

Date: _____

Girls Inc. Representative: _____ Date: _____