



of Greater Santa Barbara

Program Lead- Junior High School Program Girls Inc. of Greater Santa Barbara

Girls Inc. of Greater Santa Barbara is seeking a Program Lead to develop and implement a new after-school program on a junior high campus. The Program Lead is responsible for the implementation of the school site program in a manner that reflects the mission, values, and goals of Girls Inc. and promotes and maintains an outstanding, girl-centric service delivery model that ensures enrollment, outcomes, and other objectives are met.

Girls Inc. inspires all girls to be strong, smart, and bold. We offer girls a safe, fun, all-girl/pro-girl environment where they gain and practice skills that equip and empower them to navigate gender, economic, and social barriers and grow up healthy, educated, and independent. Through research-based programs, led by trained mentoring professionals, Girls Inc. girls learn to be confident and embrace positive decision-making to take charge of their health and well-being, and achieve academic, personal, and career goals.

Essential Job Functions Include:

- Plan quality enrichment programs within Girls Inc.'s Core Essential Service areas that are intentional, interactive, and age-appropriate
- Facilitate enrichment programs using an experiential learning approach
- Participate in evaluation methods of Girls Inc. programs as requested including but not limited to accurate attendance record keeping, documentation of outcome achievement, submitting girl and program success stories
- Ensure the Girls Inc. environment is safe, clean, bright, positive, celebrates diversity, and is conducive for activities
- Supervise part-time program facilitators
- Manage program budget including purchasing and tracking of supplies
- Being a mentor and leader setting a positive example and role model for the girls
- Participating in staff trainings, meetings, and events
- Engage with program families, school personnel, and community partners

Minimum Requirements:

- Experience working with teen youth in a structured educational setting
- 12 college level units in early childhood education or any of the following substitutes: sociology, psychology, art, music, dance, drama, recreation
- Ability to pass criminal background check
- Ability to pass a pre-employment physical and drug screening
- Vaccinations as required by State Law for licensed child care facilities (Pertussis and Measles immunization. Flu vaccine recommended, but optional)
- Strong communication skills and ability and desire to work as a member of a diverse and dynamic team

Hours of Position:

- Full Time- 40% Administrative 60% Direct Service
- Monday-Friday 10:00-6:00, some evening and weekend hours may be required

Compensation and Benefits:

- \$15.00-\$16.00 an hour depending on experience and education
- Vacation pay
- Medical, Dental, and Vision insurance
- Retirement plan

To Apply:

- Submit cover letter, application, and resume with relevant coursework to Annabel Padilla, Assistant Director of Programs at apadilla@girlsincsb.org